

ACADEMY OF TRIBAL LANGUAGES & CULTURE

(ST & SC Development Department, Govt. of Odisha)

Adivasi Exhibition Ground, Unit- 1, Bhubaneswar- 751009

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No. 594 /ATLC, Bhubaneswar Date 11/11/ 2014.

EXPRESSION OF INTEREST

On behalf of ST & SC Development Department, Academy of Tribal Languages and Culture (ATLC) is going to organize the state level student festival, “**Sargiful-2014**” during 17th – 19th December, 2014 and Annual “**Adivasi Mela – 2015**” from 26th January – 9th February, 2015 at Adivasi Exhibition Ground, Unit-1, Bhubaneswar. Interested Architectural Agencies who are having required eligibility and experience as indicated below may apply on or before **20th November, 2014** by 1 PM to the undersigned. The offers should be submitted in two separate bids i.e. **Technical Bid** with required documents and **Financial Bid** for both the functions separately. The details of works to be undertaken will be available in the official website of ST & SC Development Department “<http://www.stscodisha.gov.in>” and can be obtained physically from the office of ATLC located at Adivasi Exhibition Ground, Unit- I, Bhubaneswar on any working day on or before 20th November 2014. The Technical bids will be opened at 4.00 PM on 20.11.2014 and a power-point presentation on the design and ground plan will be held on the same date. The financial bids will be opened in respect of those agencies who will fulfill the eligibility criteria and who have submitted all **documents required for pre-qualification in the Technical bid.** The tenders or their authorized representatives may remain present during opening of the bids. The cover should be sealed and super-scribed in bold letters **Technical Bid** or **Financial Bid** for (i) **SARGIFUL – 2014** and (ii) **ADIVASI MELA - 2015** separately.

The Authority reserves the right to reject any or all offers without assigning any reason thereof.

Sd-
Member Secretary, ATLC

Experience and Requirement:

The Architect Agencies /Firms should have the following minimum requisite experience and qualification and will have to submit the following documents which are mandatory in nature.

Eligibility Criteria	Documents Required for Pre-qualification
<ol style="list-style-type: none"> 1. It should be a Registered organization / agencies, registered with the council of Architecture. 2. The agency should have qualified group of Architects/Visualizers in the team. 3. Experience in preparing layout and design of at least two years of model workshops stalls and model Tribal villages with the requisite ambience in Govt. (State/Central/Govt. Undertaking) sector. 4. The agencies should have minimum of <u>Rs.20 lakh</u> of Annual Turnover as single order for each year for last three continuous years. 	<ol style="list-style-type: none"> 1. Copy of Registration Certificate from council of Architecture. 2. Copy of valid Service Tax Registration certificates with upto date challan copy. 3. Copy of Registration under IT Act. (PAN Card) 4. Copy of work orders in support of execution from Govt.(State/Central), Govt. U.T. 5. VAT clearance certificate. 6. The agencies should produce the turnover of last three financial year certified by C.A. along with copy of work order issued by different organization.

Scope of Work:

Sargiful, 2014	Adivasi Exhibition 2015
<ol style="list-style-type: none"> 1. Prepare the layout designs and drawing for Science Exhibition on the theme 'Science in everyday life' (40 no. of stalls); 5(20) nos. of Pavilion for conduct of theme workshop with each pavilion accommodating 30 to 40 students; Pandal, Backdrop and Sitting plan in front of the stage; Dining Hall and Kitchen which attract the children, Signage, Way Mark, Opinion Panels, Painting Pavilion (round shape) etc. and Guest Pavilion. 	<ol style="list-style-type: none"> 1. Prepare layout designs and drawings for 50 nos. of stalls in tribal themes. Adivasi Hat with space for 30 nos. of stalls, Food counter with Sitting area having 6 nos. of stalls, Handicrafts, Demo-cum-Exhibition area for tribal Art and Crafts with 25 nos. of Demo-cum-Display units, layout plan for ITDA Stalls (21 ITDA Stalls and 9 Micro-project stalls) and its surroundings including Fascia and Walling to create a tribal ASmbiance.

<ol style="list-style-type: none"> 2. Layout design for Main Gate, Rear Gate and Science Exhibition Gate. 3. Competition Stalls' Fascia and Inner layout. 4. Presentation of drawings and designs and on approval of the same, bid documents, both in shape of Technical and Financial bid will be prepared and submitted as quotation. 5. Supervision of Architecture and Visualizers during Erection and Certification regarding work completion as per Tender specification. 	<ol style="list-style-type: none"> 2. Layout design for Main Gate and two other Gates. 3. Layout designs for Pandal with Back drop. 4. Presentation of drawings and designs and on approval of the same, bid documents, both in shape of Technical and Financial bid will be prepared for Tender. 5. Supervision of Architecture and Visualizers during erection and certification regarding work completion as per Tender specification.
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Evaluation :

The short listed Architect Organizations / Firms qualifying the Technical bid conditions will be asked to make a presentation before the designated committee and the Financial bids of the top three concept plans at the stage of presentation will be opened.

The final evaluation will be done with a 70 : 30 ratio between Technical and Financial bid. The formula for final evaluation will be as follows:

Final evaluation would be done with **Quality and Cost Based Selection (QCBS)**. An overall score will be calculated based on the technical and financial scores of each bidder as detailed below.

$$B_n = (W\text{-tech} * T_b) + (W\text{-fin} * F_n)$$

Where

B_n = Overall score of bidder under consideration

T_b = Absolute Technical score for the bidder under consideration

F_n = Normalized Financial score of the bidder under consideration

$$W\text{-tech} = 0.70$$

$$W\text{-fin} = 0.30$$

The bid obtaining highest overall score shall be declared as **the most response bid** and will be invited for negotiations. In case of a tie in the final composite score the bidder with the higher Technical Score will be invited for negotiations and selection first.

N. B. : The agencies who are intending to apply should give separate Technical and Financial bid for each function for all the above mentioned works on a lump-sum basis.