MEMORANDUM

Sub: Self-Certification at the time of applications only for availing various services under ST & SC Dev. and M & B.C.W. Deptt, subject to verification of originals during actual admission, personal appearance or engagement etc.

For promoting citizen centric Government, it is necessary to simplify the official procedure. In the present systems of applications of citizens to avail different services, they are facing a lot of problems in submitting attested copies, affidavits, etc. even during the application stage, causing inconvenience to citizens.

2. Therefore, it has been decided that at the time of submission of the applications by the applicants for following purposes under ST & SC Dev. and M & B.C.W. Deptt., the applicants need not submit any attested copies of documents or any form of affidavits along with applications. They need only to submit self-certification of documents wherever required with a written declaration included at the end of application form. The copy of the format of self-declaration is annexed at Annexure- A & B (English & Odia) to be used for the following.

a. Admission of students in SSD Schools & Hostels.
c. Application for grant of different types of scholarship.
d. Engagement of Sikshya Sahayak.
e. Engagement of contractual Teaching & Non-Teaching staff.
f. All contractual engagement in Govt. Deptt./Local Bodies under ST & SC Dev. Deptt.

3. Under self-attestation method, the original documents are required to be produced during actual admission, personal appearance or final stage of engagement, etc.

In case of concealment or misrepresentation, legal action will be taken among others under relevant section of IPC.

By Order of the Commissioner-cum-Secy. to Govt.

P.T.O.
Memo No 17510/SSD, dt. 2nd July, 2014.

Copy forwarded to Director, SCST RTI, Bhubaneswar/ P.D., OTELP, Bhubaneswar/M.D. T.D.C.C.Ltd, Bhubaneswar/ G.M. OSFDC, Bhubaneswar/ A.O., OSCBC, Bhubaneswar for information & necessary action.

Under Secretary to Govt.

Memo No 17511/SSD, dt. 2nd July, 2014.

Copy forwarded to all Collectors/ all P.As. I.T.D.As / all Special Officers, under ST & SC Dev.Dept./ all D.W.Os / all Inspectors of Schools & all District Inspectors of Schools under ST & SC dev. Deptt. for information & necessary action.

Under Secretary to Govt.

Memo No 17512/SSD, dt. 2nd July, 2014.

Copy forwarded to P.S. to Commissioner-cum-Secy. / P.S. to Director, ST-cum-Addl. Secy. to Govt./ Sr.P.S.to Addl. Secy. to Govt./ OSD to F.A.-cum-Addl. Secy. to Govt./ P.S. to Director, SC Welfare/ OSD to Joint Secy. to Govt./ all Officers/ all Sections & Cells of ST & SC Dev Deptt. for information & necessary action.

Under Secretary to Govt.
A) Self-declaration for getting services from Government Departments/ Local Bodies under the ST & SC Dev. and M. & B.C.W. Deptt.

I ___________________ son/ daughter of Sri ___________________ Age ______
Year ______________ resident of ____________________________ District ______

Odisha, hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

SIGNATURE ______________________

ANNEXURE-B


I ___________________ son/ daughter of Sri ___________________ Age ______
Year ______________ resident of ____________________________ District ______

Odisha, hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

SIGNATURE ______________________
9) ଆନୁପାଦିତ୍ୟ କଳିବା ଓ ନିଶ୍ଚିତ ଏହାଂ ତାଙ୍କା ଓ ମଧ୍ୟର ସାରା ଋଦାହରଣ କଳିବା କରୁକୁମାଁ ଅସାଧ୍ୟାବନିଁ ଭାବନାଥ ବିଶ୍ୱବିସ୍ମାର ଭାବନାଥ ପରିଚତ ଜୀବନକୁ ରେଖା ସିଦ୍ଧି କରାଇବା କରିଛନ୍ତି।

ସିଦ୍ଧି- ୧)

9) ଆନୁପାଦିତ୍ୟ କଳିବା ଓ ନିଶ୍ଚିତ ଏହାଂ ତାଙ୍କା ଓ ମଧ୍ୟର ସାରା ଋଦାହରଣ କରୁକୁମାୟ ଅସାଧ୍ୟାବନିଁ ଅପୁକ୍ରମ ବାଷ୍ଣାଣାର ପରିବର୍ତ୍ତି ବିକାଶ ପ୍ରଣାଲୀକୁ ରେଖା ସିଦ୍ଧି କରାଇବା କରିଛନ୍ତି।

ସିଦ୍ଧି- ୨)